


4 November 1964

MEMORANDUM FOR: Director of Logistics
Director of Personnel

SUBJECT : Employee Parking, Key Building in Rosslyn

In reference to the possible use of the Employee Activity Association to manage the inside parking contract at the new Key Building, it is requested that the Assistant Deputy Director for Support be advised of the plans before any final steps are taken. There is some concern regarding the liability for property and accident under such a contract and the question of whether the Employee Activity Association would be adequately protected from legal involvement in problems of this nature later.

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R. L. Bannerman
Assistant Deputy Director
for Support

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